

MINUTES

Version 1.0



Wildlife Health Australia Inc Annual General Meeting

Date 8th December, 2015

Place Sydney Institute of Marine Science, Mosman, NSW

MEMBERS PRESENT: Mark Schipp (**MS**) – Chair of the MC) Hume Field (**HF** -MC), Ian Roth (**IR**-MC), Andrew Peters (**AP** -MC), Chris Hibbard (**CH**-MC), Pam Whiteley (**PW**–MC), Iain East, Michelle Power, Andrea Reiss, Graham Wilson, Karrie Rose, Kylie Hewson, Jane Hall, David Phalen. Keren Cox-Witton, Sam Gilchrist, Tiggy Grillo.

OBSERVERS - Rupert Woods (**RW**) (*Chief Executive Officer*), Karen Magee (**KM**) (*Public Officer/Minutes*), Bill Matley (BM), Jesse Evans, Emma Homes, Lisa Adams

APOLOGIES: Lance Sanders, Richard Irvine, Frank Doughty, Tania Bishop, Jane Wesson, Celia Dickason, Mark Hill, Kathleen Plowman, Animal Health Australia, Kevin de Witte, Simon Robinson, Wayne Boardman, Chris Niebuhr, James Cook University, Jasmin Hufschmid, David Spratt, Petra Hanke, Brendan Cowled, Thijs Kuiken, Renate Velzeboer, Chris Bunn, Edla Arzey, George Arzey.

MINUTES				
Agenda Item:	Issue/Topic	Background/Points of Discussion	Resolution / Actions	Name
1	Welcome and Apologies	<p>Mark Schipp (MS) welcomed the Management Committee (MC), staff, members and observers, and thanked everyone for attending the annual general meeting (AGM). The apologies received were read out by the Chair and noted.</p> <p>The Public Officer (PO) confirmed that a quorum was present and no proxies were received.</p>		MS
2.	Review of actions, and acceptance of Minutes of 2013/14 AGM	<p>The draft minutes from the 2013/14 AGM were submitted to members. There were no outstanding actions.</p> <p>Hume Field (HR) moved that the minutes of the annual general meeting held at Chowder Bay, Mosman on the 20 November, 2014, be accepted as a true and correct record of the meeting. Pam Whiteley (PW) seconded this motion. The motion was accepted.</p>	<p>The WHA MC and members present:</p> <p>ACCEPTED the 2013/14 annual general meeting minutes as a true and correct record of the meeting.</p>	MS/All

3	CEO Report	<p>Rupert Woods (RW) provided a presentation and verbal report on WHA activities for 2014/15. RW reported against the strategic plan, highlighting the priorities and activities for the 2014/15 financial year.</p> <p>RW recognized and thanked Mark Schipp and Iain East for their leadership and support during the year and also the Australian Government Department of Agriculture and Water Resources (DAWR), including the Caring for our Country program, that supplies core funding for WHA.</p>		RW
4.	Financial Report	<p>The audited 2014/15 WHA financial report, including the auditors report, was circulated to members along with notice of the AGM. The auditors, Bill Matley(BM) and Jesse Evans (JE) from Crispin & Jeffrey, provided a verbal summary of the 2014/15 WHA audited financial statements. No questions were received.</p> <p>BM thanked the WHA team for their support in preparing the financial reports and commended the internal processes in place for acquittal and management of the financial affairs of the organization.</p>	<p>The WHA MC, and members present:</p> <p>NOTED the audited 2014/15 WHA financial statements including the auditors report.</p>	RW
5.	Special Resolution	<p>A Special Resolution was tabled to amend the WHA Constitution. A vote of members present was held to seek acceptance of the changes proposed. This vote required a minimum of 75% majority in favour to accept the proposed amendments.</p> <p>A vote of eligible voting members present was conducted, and a unanimous vote in favour of the proposed amendments to the constitution was announced and recorded. Of 12 votes cast, 12 votes were in favour of accepting the amendments to the WHA Constitution.</p>	<p>WHA voting members present at the 2014/15 AGM:</p> <p>Unanimously PASSED the Special Resolution and accepted the proposed amendments to the WHA constitution.</p>	MS/All
6.	Other Business	<p>MS asked members, staff, and observers present if there was any other business.</p> <p>A question was raised from the floor, asking if there has been consideration or research done into WHA working under a fee for service structure. RW responded that the WHA business plan presents the scale of fees for WHA services. A 15% loading is included for administration.</p>		MS/All

7.	Vote of Thanks	<p>MS extended gratitude to the MC, including HF in his position as deputy chair. Each member of the MC has provided valuable contributions, and MS acknowledged and thanked the MC for their work over the past year.</p> <p>MS, on behalf of the MC and WHA, thanked Ian Roth (IR) for his contributions to WHA. IR is retiring from his position as the Animal Health Committee (AHC) representative on the MC at 31st December, 2015. MS noted the dedicated support Ian has provided to WHA, and the long-term contributions that Ian has made to WHA, and the Australian Wildlife Health Network.</p> <p>Ian thanked RW and the WHA team, and wished WHA all the best for the future.</p>		MS
8.	Invited Speaker	<p>Dr Michelle Power, provided a presentation titled “A one health problem: dissemination of antibiotic resistance determinants to wildlife populations”. MP discussed the current antibiotic resistance situation, including some of the recent research findings of antimicrobial resistance in Australian Wildlife.</p> <p>The presentation was very well received and questions and discussion followed. The chair, members and observers thanked MS for the presentation.</p>		MP
9.	Close	<p>MS closed the second annual general meeting of WHA at 3.30pm and thanked members, staff and observers for participating.</p>		MS

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